



## Back To School Plan: What Parents/Guardians Need To Know

*We can't wait to welcome your children back to school. To keep us all safe, we appreciate your cooperation with our procedures and your adherence with all Public Health guidelines.*

- Please do not send your child to school if they are feeling ill.
- Make sure we have up to date contact details for you on Aladdin Connect.
- If your child becomes ill in school please make arrangements for them to be collected promptly.
- If you are travelling abroad at any stage please follow public health advice and do not send your child back to school until it is safe to do so.
- **You must complete the 'Return to School' declaration on Aladdin Connect after your child returns to school following any absence.**



- To ensure safe entry and exit to school please adhere to the staggered arrival and dismissal times.
- **3rd and 5th class** will enter via their usual gates in the laneway at **9am**. 3rd class use the gate nearest Verbena Avenue. 5th class use the gate at the top of the laneway at the back of the school.
- **4th and 6th** will enter via their usual gates in the laneway at **9.10am**. 4th class use the gate nearest Verbena Avenue. 6th class use the gate at the top of the laneway at the back of the school.
- Classroom doors will be open and pupils should walk straight into their classrooms, maintaining social distance from other pupils. 3rd classes should use the painted walkway at the front of the school to walk into their classes from the laneway.
- **Please do not send your child to school before 9am.**
- All classroom doors and laneway gates will be closed at **9.20am**. If your child arrives to school after 9.20am, they should enter via the front porch and use the buzzer to gain entry. They will need to sign the book in the porch.
- We would encourage children to walk or cycle to school. If you are driving, please consider parking away from the school and walking the last leg of the journey, to avoid congestion on the narrow path at the front of the school.
- Hometime will also be staggered as follows: **3rd and 5th** will exit via the laneway gates at **2.30pm** and **4th and 6th** will be dismissed at **2.40pm**. It might be an idea to arrange to meet your child at a safe location away from the school e.g. the green area behind the school is away from traffic and there is lots of space to be socially distanced.
- **Please do not congregate outside the school at any time. Adults who are dropping off or collecting children should wear a mask and maintain physical distance from others.**



- Practise good hand hygiene and coughing and sneezing etiquette with your child at home. Encourage them to wash their hands for 20 seconds and check they are doing it properly.
- Give them their own pack of tissues to bring to school so if they sneeze they can 'catch it, bin it and kill it'!
- There are hand sanitising facilities in each room and pupils will be encouraged to use them on a regular basis.





- **There are no visitors allowed into the school at this time.** If you need to speak to a member of staff please write a note, ring the school, or email us and we will make arrangements to call you at a suitable time. **Do not approach staff members at their classroom door or in the yard at any stage.**
  - If you need to collect your child early for any reason, please write a note to the class teacher. Your child will be brought to the porch at the designated time and the signing out book will also be in the porch. Please bring your own pen!
  - If your child forgets something please put it in a bag with their name on it and there is a box in the porch where you can leave it.
  - There is only room for one person at a time in the porch so please do not enter if someone else is already there. There is a hand sanitizer available in the porch for you to use, as soon as you come in.
- 
- Make sure your child has an adequate supply of pens, pencils, rubbers, sharpeners etc. Children will not be allowed to share their belongings and there is no school shop at the moment. It would be a good idea to have one pencil case for school and one for home. We need to limit items going to and from school as much as possible.
  - Pupils should wear their normal school uniform. It is a good idea to change out of their uniform when they go home.
  - Pupils can wear their own appropriate clothes on PE days.
  - We aim to let the children out in the fresh air as much as possible so please make sure your child brings a rainproof coat with a hood and waterproof shoes to school every day.
- 
- As we remain at Level 5, we will do our best to keep class bubbles from mixing in school with staggered break times, separate entry and exit procedures and designated bathrooms. We appreciate your cooperation with all the Level 5 guidance when the pupils are outside of school, so that we can keep our school open.



*We will keep in touch with you with any changes or updates via email and will add notices to our school website [www.baysidesns.ie](http://www.baysidesns.ie). Don't forget to download the app from our website to receive notifications from our school.*